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CCTV Policy

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Purposes of the Policy

The purpose of this policy is to regulate the management, operation and use of the closed circuit television (CCTV) system at the school. The system comprises a number of static cameras located around the school site. All cameras can be monitored from the IT office.

Introduction

- This code follows GDPR guidelines.
- The CCTV system and data is owned by the school.

Objectives of the CCTV system

- To protect the school buildings and assets of the school.
- To increase personal safety and reduce fear of crime.
- To support the Police in a bid to deter and detect crime.

Statement of Intent

The CCTV system will be registered with the Information Commissioner under the terms of the GDPR 2018 and will seek to comply with the requirements of both the GDPR and the Commissioner's Code of Practice. The school will treat the system and all information, documents and recordings obtained and used as data which are protected by the GDP Regulations. The system installed is compliant with the GDP Regulations, Human Rights Act and Regulatory Investigation Powers Act.

Cameras will be used to monitor activities within the school and its car parks and other public areas to identify criminal activity actually occurring, anticipated, or perceived, and for the purpose of securing the safety and wellbeing of the school, its staff, pupils and visitors. Cameras are focussed on the school buildings and around entrances/exits.

Materials of knowledge secured as a result of CCTV will not be used for any commercial purpose. Information transferred to CD/DVD (or other appropriate media) will only be used for the investigation of a specific crime or incident. Release to the media would only be allowed with the written authority of the police if this was required by them as part of a police investigation.

Warning Signs, as required under the GDP Regulations, have been placed at key points in the building.